

Rancho Santiago Adult Education Consortium (RSAEC) Executive Board Meeting - Adult Education Block Grant (AEBG)

April 18, 2016 2:00 – 4:00

Please Note – New Location

College and Workforce Preparation Center
1572 Main Street, Orange, CA 92867, Conference Room

AGENDA

Item	Discussion	Action
Introduction of new attendees		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none">Minutes: March 14, 2016Approval of Name for the site located at 1572 Main Street. Name shall be: Santiago Canyon College Division of Continuing Education – College and Workforce Preparation Center (CWPC)		
Vote on the following items: <ul style="list-style-type: none">Vote to Approve: Friendly Center Babysitting (falls under approval of increased funding for student services– no budget determined)Vote to Approve: Composition Articulation TrainingVote to Approve: Purchase of Plato HS Software for one yearVote to Approve: GGUSD School Community Liaison Workers (SCLW)Vote to Amend: If above proposal is approved – Vote to amend the Regional Comprehensive Plan, 3-Year Amendment and 1-Year Annual Plan to reflect the SCLWs at GGUSDVote to Amend: If above proposal is		

<p>approved – Vote to approve the increase of GGUSD's annual allocation to reflect an increase of \$34,422 and a decrease of RSCCD's annual allocation of \$34,422.</p> <ul style="list-style-type: none"> • Vote to Approve: Funding of CWPC instructors during growth mode (previously approved under alternate instruction delivery models) • Vote to Approve: Security Vehicle to provide roving security for AEBG classroom sites * Note this item must also have prior approval from the AEBG state workgroup • Vote to Amend: If above proposal is approved by the executive committee and the AEBG state workgroup – Vote to amend the Regional Comprehensive Plan, 3-Year Amendment and 1-Year Annual Plan to reflect the purchase of a security vehicle • Vote to Amend and Approve: Clarification in the language regarding the approved short-term help to include more varied positions and increase the approved amount from \$36,000 to \$50,000. • Vote to Amend: Clarification in language regarding conference attendance • Vote to Amend: Inclusion of GGUSD's MOE allocation and related activities in the Regional Comprehensive Plan, 3-Year Amendment and 1-Year Annual Plan • Vote to Amend: Inclusion OUSD's MOE allocation and related activities in the Regional Comprehensive Plan, 3-Year Amendment and 1-Year Annual Plan 		
<p>Consortium Fiscal Administration Declaration (CFAD)</p> <ul style="list-style-type: none"> • Discuss and vote for approval of the 2016/2017 RSAEC CFAD. (Items include: fiscal management, update of governance plan and member allocations. 		

<ul style="list-style-type: none"> • All members must sign • Document due: May 2, 2016 (hard deadline) 		
AEBG Timeline for 2016-17 deliverables: <ul style="list-style-type: none"> • All deliverables must be approved unanimously and signed by the RSAEC members • 2015/2016 Annual Plan and Budget Amendment. Due: May 15, 2016 SIGNATURES NEEDED BY 5/9/16 • July, 2016 – Part II: 2016/2017 Annual Plan and Report of Expenditures due SIGNATURES NEEDED BY: 6/13/16 • July 15, 2016 – Final Allocation Schedule Posted. • August, 2016 – Part III: Demographics and Performance Measures due 		
Strategy Proposal Workgroup	Next Meeting: Monday, April 25	
Other		

Future Meetings: 2016: May 9, June 13